

## **County Treasurer Advertisement**

The County of Burlington, New Jersey, is seeking a qualified individual to serve as County Treasurer. Burlington County is located to the east of the City of Philadelphia and is composed of 529,351 acres or 827 square miles. It is the largest geographic county in the State of New Jersey and ranks 11<sup>th</sup> out of 21 counties with a population of nearly 450,000 residents. All major highways in the Northeast Corridor travel through Burlington County. The governing body is composed of a five member board of chosen freeholders. The County Treasurer acts as the Board's custodian of all funds, attends all Board meetings, assists with the preparation of bond ordinances and long term borrowing, oversees the investment of the short term cash fund, serves as the Board's fiscal agent for issuing all payments, and acts as a member of the internal budget committee. The County Treasurer is second in charge over the Finance Department and answers to the County's Chief Financial Officer. The Finance Department consists of accounting, auditing, cash management, risk management and purchasing. The Treasurer helps oversee a \$223 million annual County budget, the Library system's \$11.3 million budget, the solid waste facility's \$32 million budget, a Capital Improvement program supported by a \$28 million budget, a farmlands preservation/ open space/ parks development trust account valued at \$21 million, and several other trust accounts. The County Treasurer is responsible for ensuring compliance with internal controls, implementing annual budget spending plans, maintaining fiscal accountability on the part of department managers, assisting to secure financing for capital projects and construction, and reviewing the budgets (as a Board liaison) of various county affiliated agencies – the institute of technology, community college, special services school district, bridge commission and welfare agency. The County Treasurer carries a three year term appointment, with the vacant term set to expire on January 14, 2011. Minimum requirements for the position are a bachelor's degree in finance, accounting or a business related field, eight to ten years of experience as an accountant or finance officer to include a minimum of three years of experience in upper management. The salary range for the position is \$82,000. A CPA is preferred as is a County (Chief) Financial Officer certification issued by the NJ Department of Community Affairs. The County offers a competitive benefits package along with free parking. The County is an equal employment opportunity employer.

Qualified applicants should forward their cover letter and resume via regular mail to Director of Human Resources, Burlington County Board of Freeholders, PO Box 6000, Mt. Holly, NJ 08060 or fax (609)702-7000 or ([DHornickel@co.burlington.nj.us](mailto:DHornickel@co.burlington.nj.us)) no later than April 19, 2010.